

The Guam Board of Registration for Professional Engineers, Architects and Land Surveyors
PEALS Board Regular Meeting
Tuesday, January 16, 2018, PEALS Board Conference Room Suite 208 3:05 PM - 5:23 PM

Present: Gabriel A. Jugo PE SE, Chairman H. Mark Ruth, RA, Vice Chair
Maria Elizabeth V. Cristi, PE/Sec & Treas Paul L. Santos, PLS, Member
Philip I. Villanueva, Public Member AAG Thomas Keeler
Glenn Leon Guerrero, DPW Director Raymond C. Borja, Exec. Board Adm.
Nixon Isaac, Board Investigator Marie Villanueva, Adm. Asst.
Liza J. Provido, RA

Guest: Blas Cruz Atalig, Meliton S. Santos & Assoc. Rick Quinata, Meliton S. Santos & Assoc.
Meliton S. Santos, Sr. PLS053/CE275, Meliton S. Santos & Assoc.
Meliton S. Santos Jr., Meliton S. Santos & Assoc.
John Mantanona, Self Mike Pritchard, ME1451, Dew Point Supply
William Ray, Dew Point Supply Daniel Soto, Self
Elijah Soto, Duenas Camacho & Assoc. Annie Soto, Self
Beatrice Soto, Duenas Camacho & Assoc. Alex Soto, Duenas Camacho & Assoc.
Hernan Augusto Bonsembiante, Jr, Duenas Camacho & Assoc.
Maria Bonsembiante, Duenas Camacho & Assoc.
Hernan Bonsembiante, AmOrient

Prior to the opening of today's meeting, BC Jugo administered Oath of Profession before the Board and family members of Messrs. Soto and Bonsembiante. Congratulations to our newly registered professionals.

Item 2, Oath Administration of New Registrants via Examination

- 2.A Soto, Elijah Gozum, PE, Civil #1981
- 2.B Bonsembiante, Jr., Hernan Augusto, PE, Civil #1982

Item 1, Call to Order

The meeting was called to order at 3:05pm by BC Jugo with a quorum present.

Item 3.A Minutes for Approval

- 3.A Board reviewed November 14, 2017, meeting minutes.

Comments:

(VC Ruth) 6.A New Business: Levison, Michael Thomas, ARE Applicant. VC Ruth updated the board by announcing that he had reviewed the documentation provided and confirmed it was ok. This decision was concurred by BM Provideo. The application is now being processed as approved.

(VC Ruth) 7.C PEALS FY 2018 Proposed Meeting Schedule. VC Ruth pointed out that the date of March 27, 2018, be changed as this is during holy week and not advisable.

(VC Ruth) 9.b, ii, 2 DPW PERMIT & DL SURVEY MAP REVIEW. There were questions; were they ever answered? Sec. & Treas. Cristi noted she was not given an answer from BI Isaac and is still waiting. DPW Glenn Guerrero stated he would address this concern and requested EBA Borja to advise him of the Building Permit number as he will respond to Sec. & Treas. Cristi.

(VC Ruth) 3.A Board Administrative Activities. Clarified actual PEALS budget received is only 85% due to BBMR imposed reserved funds. EBA Borja confirmed.

Motioned to approve meeting minutes' as written.

Motion: VC Ruth

2nd: BM Santos

All in Favor: 6/0 (BM Provideo, RA arrived late and was not present at this motion)

Objections: None, Abstained: None

Item 4.A EBA Reports and Updates

Board Administrative Activity from November 07, 2017 thru January 05, 2018, were reviewed and acknowledged by Board members. Present revenue were tracking at \$10K more than last year. See appendage page 12 showing revenue from FY2012 through FY2018.

From October 01, 2017 thru January 05, 2018:
Revenue generated is \$52K, Expenses is \$59K

Page 15 & 16; PEALS Bank of Hawaii Statements for the months of November and December 2017 were presented. No checks were written during this time.

Page 17; EBA Borja then requested for Board approval to write a BOH check in the amount of \$135 payable to the University of Guam for the room rental fee held in the October 2017 Fall Exam. The requisition was given to GSA for procurement and returned due to their inability to

procure a purchase order before the October 27, 2017, deadline of exam date. With no means or ability to properly pay the University of Guam according to the Procurement Rules and Regulations, this requisition remains pending. This situation was brought to the attention of BC Jugo and Sec. & Treas. Cristi, both of whom provided verbal approvals. BC Jugo reminded EBA to transferred back encumbered funds into the Contractual account. EBA acknowledged.

4.B FY 2019 Budget

Page 18; PEALS FY2019 Budget Request \$370K breakdown vs. BBMR allotted amount of \$342K was presented to the Board. BBMR rejected the hiring of an additional Administrative Aide and only approved the existing EBA/BI/AA positions thus showing the variance of \$28K. The budget will now be reviewed by the Legislature.

In the FY2019 budget, EBA Borja has allocated \$10K into processing registrant renewal payments online. EBA Borja's research has taken him to both GPA and our website maintenance provider. According to GPA's Administrator, the dollar amount alone to protect the website and registrants' individual information; outweighs the actual cost of the transfer of funds alone, but information will be forwarded for review. Website maintenance provider stated his office uses PayPal which can quickly be set up.

DPW Director Leon Guerrero questioned if the PEALS Board account could piggyback with DOA or an MOU with GPA as our monetary volume is not so high. EBA Borja agreed and will look into the possibility. BM Villanueva questioned if the existing system is in trouble that it needed to be further reviewed. EBA Borja stated it is not, we are just looking into the future of possibilities that other registrants have been asking for.

DPW Director Leon Guerrero noticed that our revenue is tracking quite high from last years number. EBA Borja noted as indicated on page 12 FY2017 September numbers and FY2016 September numbers, are dependent on when payments are received from renewals or new registrants. In the end, it balances out.

BM Villanueva noted the loss of some revenue due to examinees paying NCEES Exam Fee directly to NCEES. EBA confirmed, with the non-payment of NCEES Exam fee, we save a small amount of revenue of \$50.00 per examinee. As we charge examinees \$200 and are charged by NCEES \$250.

With no further comments, EBA Borja concluded his report to Board members.

4.C OPA follow-up audit of PEALS

Page 21 and 22; on January 09, 2018 the Board received a follow up letter from the Office of Public Accountability on the audit recommendations, status, and actions required as identified in their OPA Report No. 17-03 issued in July 2017. OPA Audit breakdown on page 19 and 20 is the report summary of six recommendations to the Board. An action plan reply is due on Friday, January 19, 2018. BC Jugo stated to include registrants' breakdown. Sec. & Treas. Cristi also noted to include QuickBooks Certificates of courses completed. BC Jugo noted we are on track for everything stated last year with only the training pending. EBA Borja acknowledged.

4.D File/Record Keeping, Office Expansion

Page 25 and 26; AAG Keeler and EBA Borja will confirm if final PEALS File/Record Keeping SOP is compliant with Government of Guam's Guidelines at next meeting.

Office lease requisition has been given to GSA per the IFB procedure. No bid opening date has been provided as of November 14, 2017.

5.A Complaint: Lorette T. Guerrero vs. Blas Atalig/Meliton S. Santos, PLS No. 053 Case #2017-002

BM Villanueva questioned if the Complainant Lorette T. Guerrero was invited? EBA Borja stated no. AAG Keeler advised that Mr. Atalig's presence did not constitute a hearing.

BC Jugo called Mr. Blas Atalig and his accompanying fellow supporters to present themselves to the Board and discuss their concerns.

Atalig presented himself to the board as well as Messrs. Meliton Santos Sr., Meliton Santos Jr., Rick Quinata, all of Meliton S. Santos & Associates, Inc. and John Mantanona, as himself. BC Jugo stated to Atalig that this is not a hearing, and it was at his request that he come before the Board. Noting today's opportunity is given to address the complaint issued against him by Mrs. Leon Guerrero, and we are here to listen.

Atalig noted, first of all; his concerns that Mrs. Guerrero had requested his assistance through her father. Stating there was no communication between himself or Mrs. Guerrero. Atalig told her father that he was not a licensed surveyor. Atalig gave the father a calling card of Meliton Santos's office. Atalig noted Mrs. Guerrero mentioned a payment, which was made. Atalig had obtained a license to do business on Guam to conduct drafting services and acknowledged receiving payment for drafting services through Meliton Santos office for his review. Atalig is paying taxes for that service. "I do services of my own business on weekends only. Monday through Friday I work for Meliton Santos's office. I've over 30 years of experience in assisting

Meliton Santos performing surveying field work, and collecting field data. I have documents here showing Meliton Santos's office had returned the money, although the work had been completed. I don't understand why she is filing a complaint. Mrs. Guerrero's father was coming to my house, and I was not home at the time. "I am not trying to hide from him." Atalig felt he should go Meliton's office.

Atalig presented to the Board a copy of the completed surveyor map, signed by Meliton Santos Sr., for their review. Atalig pointed out sections of the map indicating computerized, drawn and researched by Atalig, field by Meliton Sr. and Atalig, signed by Meliton Sr. PLS 053.

BC Jugo stated I don't know if we are here to discuss the drawing itself, or who are authorized to work on the drawing; other than the complaint from Mrs. Guerrero. BC Jugo questioned Atalig that we believe you have a court order not to receive any payments or to deal with clients directly. Is that correct? Mr. Atalig did not answer.

Atalig confirmed payment received is for drafting services which he has a business license to do. BC Jugo noted that is not the nature of the complaint filed by Mrs. Guerrero. BC Jugo states the nature of complaint is Mr. Atalig's dealing with Mrs. Guerrero, and there was money exchanged; you were not supposed to do that per a court order. BC Jugo reiterated Atalig is to not deal directly with clients or take payments from clients in the name of Mr. Meliton Santos per the court order that was issued to you before. That is the nature of the complaint. Not about the drawing or who is authorized to do it.

Atalig stated Mrs. Guerrero signed the receipt and she wants her money back. Meliton Santos's office had returned the money to Mrs. Guerrero. Meliton Santos Jr. questioned the complaint's intent. BC Jugo states the initial complaint was lack of service provided. BC Jugo stated the Board is not here to discuss the issue, just to listen to your matter and will take into account when we proceed further.

Rick Quinata presented himself to the board and asked for clarification on the initial complaint. Board tried to present a copy of the complaint but was not able to present it at that time. VC Ruth stated it is not our obligation to tell you as we already had informed Mr. Atalig. BC Jugo stated the complaint initially was services between Atalig and Mrs. Guerrero. Payments were exchanged, which he was not supposed to do, and complaints about his services to Mrs. Guerrero. Which Atalig is not supposed to do anyway. Mrs. Guerrero did not know that at first. AAG Keeler stated, in addition, there was no written contract, so the nature of the services isn't clear.

BC Jugo questioned if there was anything else anyone would like to say?

Mr. Atalig stressed it's difficult for him to understand why. Atalig states he has a copy of an opinion from the Attorney General's Office regard drafting services stating he can provide drafting. AAG Keeler stated the problem is you do not have a contract stating your services are limited to drafting services. VC Ruth included that if you send a letter stating you will provide a survey; you, therefore, are going beyond drafting. You are calling out a survey which is a registered profession. BC Jugo concluded those matters should be handled by Mr. Meliton Santos Sr. AAG Keeler reiterated that if you are going to have a contract that is strictly limited to preparing a drawing you should have a contract that says that. As the Complainant thought she was getting land surveying services, which you are not authorized to provide.

Meliton Santos Jr. presented himself to the board and requested to speak. Santos Jr. stated miscommunication, and old-school ways are to blame. It was verbally expressed to the father of the Complainant whom would be doing the drafting and whom would be doing the surveying; although not in written form. AAG Keeler noted it would be perfectly acceptable if this was a first case incident, but this is not the first time. Mr. Atalig has come before the Board two to three time before and is on notice that old-school does not work. AAG Keeler explanation that this is the first time this problem has been encountered may tend to alleviate some of the issues, but the four or fifth time around it does not work. Santos Jr. stated Atalig is at fault in doing so, but I am also here to say that complaint is not all there, whereas she states that no work has been done. As there was work that has been done. We are not fully in breach of verbal contract.

Mr. Atalig questioned clarification on any licensed surveyor when performing the survey, must have a written contract? VC Ruth confirmed, it is PEALS law to have a written contract for services performed.

John Mantanona presented himself to the Board and questioned what was it that made Mrs. Leon Guerrero file a complaint? BC Jugo stated this is not a hearing. The Board is allowing Mr. Atalig to state his case. Mr. Mantanona stated, he was a longtime lead investigator for government corruption and the PEALS Board, Department of Public Works and the Department of Land Management and, "... I know, I know something is gonna happen, and it's gonna be exposed. I worked for four years on Camacho's administration, and I've retired, and I didn't finish it. But something is gonna happen, and you guys be prepared. And I am warning you guys. The can...It's gonna open up." AAG Keeler questioned if Mr. Mantanona was threatening the Board? Mantanona stated, "I am not trying to threaten you guys." VC Ruth stated, "Are you saying we should not be accepting complaints?" Mr. Mantanona questioned again, "What started the complaint?". "Somebody from the outside?". AAG Keeler stated it is a process. Mr. Mantanona stated, "Come on, I know you are an attorney, I know..." BC Jugo interjected, apologized, and stated that is not the nature of the complaint and not the purposes of why we are all here today.

BC Jugo thanked all the guests in attendance for coming out.

5.B R.O. Martinez Architects LLC – Premature permit prior to board approval of COA

On November 27, 2017, R.O. Martinez Architects LLC, a Limited Liability Company, Incorporated on Guam on August 17, 2017, submitted a PEALS application of Certificate of Authorization for the services of Architecture. Renato O. Martinez, RA#441 is listed as Responsible Managing Employee for professional services to be provided as well as being the member, registered agent, and manager of R.O. Martinez Architects LLC. Documents were forwarded for Board review and approval; which was granted on December 11, 2017.

On December 4, 2017, before granted approval of COA, EBA Borja received and cleared building permit number #BPI17001098 submitted by processing permit clearance agent. Upon EBA's inspection of drawing sheets received, he noted R.O. Martinez Architects LLC as a Design Team on Blue Prints. Drawings Date signed by Renato O. Martinez was November 17, 2017.

EBA Borja stated R.O. Martinez Architects LLC acted prematurely to the approval of the PEALS COA and is in violation. EBA Borja, being aware of an actionable action, assign Board Investigator Isaac to confirm facts and has determined it has Merit. EBA Borja to proceed with a letter of findings to R.O. Martinez Architects LLC.

6.A Old Business Liberty Perez

DPW Leon Guerrero stated no change in the status of Ms. Perez's case with their office (DPW) and requested the Board remove her name from the PEALS agenda "Old Business" listing and promises the Board he will advise as soon as any development occurs. BM Santos noted reasoning of listing in the Old Business is the Board tends to forget these pending items.

Atty Keeler states he had questioned the AG's Litigation Office if it would be possible for the PEALS Board to proceed with collections and AAG Keeler was advised no. Since the PEALS Board did not send any statements with a pending balance from the last date of receipt of payment, the statute of limitations has exceeded to allow the AG's office to pursue Ms. Liberty for any further payments.

It was moved by VC Ruth, seconded by BC Jugo, to not take legal action and wait to see the outcome of DPW situation. EBA Borja to place Ms. Perez's case in the inactive file, monitor regularly, and to send notices of payment due. Motion passed 6/0 (BM Provido, RA arrived late and was not present at this motion)

6.B Mark Arceo Superior Court Case NO. SD0946-10

Atty Keeler states he had questioned the AG's Litigation Office if it would be possible for the PEALS Board to proceed with collections and AAG Keeler was advised no. Since the PEALS Board did not send any statements with a pending balance from the last date of receipt of payment, the statute of limitations has exceeded to allow the AG's office to pursue Mr. Arceo for any further payments.

It was moved by VC Ruth, seconded by BC Jugo, to not take legal action and remove Mr. Arceo's name from the Old Business Listing. EBA Borja to place Mr. Arceo's case in the inactive file, monitor regularly, and to send notices of payment due. Motion passed 6/0 (BM Provido, RA arrived late and was not present at this motion)

6.C. PEALS Rules And Regulations Proposed Meeting

Next scheduled meeting is tentatively set for Tuesday, February 6, 2018, 3:00PM, PEALS Conference Room.

6. D Second Round to amend PEALS Law

EBA Borja states making the Rules and Regulations is a priority to changing the Law.

6.E Complaints Against Robert R. Ventura, PLS #054

Board reports the passing of Mr. Ventura. Referring to appendages on pages 34 and 35 is the letter received from the office of TG Engineers, PC regarding the assistance to Mr. Ventura pending maps.

4:15pm DPW Director Leon Guerrero left the meeting to take a call.

EBA Borja had been in communication with BM Santos, in the capacity of the Guam CHIEF OF CADASTRE for the Department of Land Management. BM Santos confirms the listing provided by TG Engineers is substantially complete. BC Jugo wanted it stated that it is not the PEALS Board duty to make sure the pending services of Mr. Venture gets done. But also, do not want to drop the complaints due to his passing.

BM Provido joined the Board meeting with her arrival at 4:16pm.

AAG Keeler contacted EBA Borja and mentioned that there is no obligation on the part of the PEALS Board. Whether or not it would be appropriate to send a notice to the complainants in order that they may take some formal action in regards to them filing a complaint to Ventura's

estate, or anything of that nature. VC Ruth noted to advise the complainants of the passing of Ventura and include the contact number of TG Engineers; who are willing to complete the surveying task on behalf of Mr. Ventura. VC Ruth stated it is our obligation to advise complainants that the Complaint File numbers are being closed due to the passing of Mr. Ventura on December 21, 2017.

BM Santos recommended to send out notices to the remaining two complainants and advise them of the passing of Mr. Ventura, and cc a copy to TG Engineers and the Chamorro Land Trust Commission (CLTC).

AAG Keeler stated to note "for informational purposes only" and include the letter of TG Engineering with no promises or statements and the complainants can deal with it as they deem appropriate.

It was moved by BC Jugo to close the file per Mr. Ventura's death, and ask Mr. Gudmundsen, PE CE1002 of TG Engineers if he is ok if we have stated to the Complainants that he was going to help and if he is ok with that; then we will issue a letter to the complainants stating the case has been closed, enclosed is the letter provided by Mr. Gudmundsen, PE and if you need anything further to contact the CLTC. VC Ruth amended motion with the understanding that regardless of Mr. Gudmundsen, PE advice we will still proceed with a letter to complainants closing the file due to the passing of Mr. Ventura. Motion was seconded by BM Santos. Motion passed 6/7 (DPW Director Leon Guerrero was out of the room during this motion).

6.F Agreement with California State for CSCS exam – expired on June 30, 2017

AAG Keeler advised due to a miscommunication in his office; this was left unattended for six weeks. AAG Keeler noted the provision in question does not apply to Guam laws and should not be a concern. AAG Keeler expects AAG General Elizabeth Barrett-Anderson's signature will follow soon.

EBA Borja informed the Board that the California Civil Seismic Principles Exam (CSCS) is now computer based and is allowed to be taken year around.

6.G AG opinion on PEALS Code of Ethics Update

AAG Keeler has followed up with his office, and a written decision will be released very shortly.

7.C COA application dba: Dew Point Supply, RME Mike Pritchard, PE

Messrs. Mike Pritchard, ME1451, Dew Point Supply and William Ray, Dylan Mechanical Construction Services Guam Inc., dba: Dew Point Supply presented themselves to the Board.

BC Jugo commented to elaborate on the namesake and connections if any to Dylan Mechanical dba: Dylan Engineering COA #318.

Mr. Ray stated his office is Dylan Mechanical Construction Services Guam Inc., dba Dew Point Supply, and in no way related or connected to Dylan Mechanical dba: Dylan Engineering COA #318. Mr. Ray purchased the name Dylan Mechanical Construction Services Guam Inc., and recognizing the confusion now has it as a dba: Dew Point Supply. COA full name they are requesting for a COA is Dylan Mechanical Construction Services Guam Inc. dba: Dew Point Supply and has no projects connected with Mr. Harold D. Cullick, PE ME1539. Board noted.

EBA Borja checked with Rev & Tax, and they confirm Harold D. Cullick PE ME1539 is not affiliated with Dew Point Supply or conversely with Mr. Ray.

BC Jugo stated to Mike Pritchard, ME1451; he had received an email with the new Dew Point Supply, prior to receiving authorization of registration from the PEALS Board. Pritchard stated it was advising his changing of employment only and not a solicitation of services. BC Jugo noted Mr. Pritchard showed no malicious intent, but just jumping the gun of a new company. A letter of notice to be given as a warning.

COA file to be recirculated to the Board.

8.B. NCEES Zone Regional Meeting on April 5-7, 2018 in Honolulu, HI: NCEES Funding up to 4

Entire Board, Attorney and staff to attend; Board contribution and gift bags for attendees was discussed. Three are being funded by NCEES, and one is being funded by the Western Zone. The rest was included in the approved budget, will also be allowed to go via the TA through the Government of Guam. It is the first time we are doing this.

At 4:40PM DPW Director Leon Guerrero returned to the meeting.

On page 42 is a breakdown of all whom will be funded by the Government of Guam. DOA Organizational Circular: 2018-002 Addendum to DOA Travel Per Diem Process UPDATE is included on page 43 -46. (4) Funded Individuals will be BC Jugo, Sec. & Treas. Cristi, BM Santos, and AA Villanueva. Government funded (7) will be PM Villanueva, AAG Keeler, DPW Director Leon Guerrero, EBA Borja, BM Liza J. Provido, BI Isaac, and AA Villanueva-Per Diem Only- due to an extended stay for assisting in logistics of the co-hosted event).

VC Ruth has elected not to attend this event.

The Seven (7) funded will need to contact assigned travel agency, and book airfares as well as go on-line and register accordingly.

BC Jugo strongly believes the PEALS Office should remain open and not closed based on the reason of the entire office being in Hawaii. DPW Director Leon Guerrero suggested EBA Borja contact his office and see if someone can man the office for a day, as EBA Borja will be the last to depart Guam for the event on Thursday. So technically, the office will be closed for two days. Anything that is urgent can be emailed for his priority and directive. BC Jugo noted the daily urgency is Building Permits as public servants. VC Ruth noted to waive the sequences of Permit Clearances. EBA Borja spoke with the Contractor Licensing Board, and our functions are very similar. They can receive documents and stamp it, but because they do not have access to our quick books, receipt of payments cannot be generated. EBA Borja commented they could receive payment, make a copy of the check, signing the copy given as a temporary receipt and an official one will be made upon his return from Hawaii. BM Villanueva noted permits are given to other agencies, and it would take between a month or more to clear. EBA Borja personally feels ok to close the office for a couple of days. If the EBA could get someone from the DPW/Contractors Licensing Board to just receive documents, answer the phones, receiving payments, etc., it would be acceptable. EBA Borja is to provide a plan regarding not closing the office.

Sec. & Treas. Cristi noted her concern with the PEALS Board being audited by the Office of Accountability; this travel expense will probably come up. Sec. & Treas. Cristi feels if they see both AA Marie Villanueva and BM Villanueva together with us then, with the Board and with cost-cutting measures with the government, how much scrutiny would we be under in terms of this being perceived as a Junket. I am just sharing my concern as with BM Villanueva coming aboard as a Member they (OPA) noted the relationship between AA Villanueva. BM Santos noted one is a Board Member and another is a Staff. BM Villanueva noted the relationship was fully disclosure at the Board Meeting and discussed. His appointment was given by the Governor and cleared through the governors' legal division and was not mentioned in the final OPA on audit findings. Sec. & Treas. Cristi concerns were noted.

EBA Borja reminded all to register for the event and room. EBA Borja had sent BM Villanueva the link on January 05, 2018, and it was easily done and recommends the remaining Board members do the same.

On page 47, we received an emailed dated December 20, 2017, stating as combined hosts, Hawaii, Guam and the Northern Marina Islands, we will need to start planning soon in order to have a successful meeting.

Cost that are not Funded by NCEES

*\$1,000 for guest services and meals = includes donation to the Hawaiian Priest, honorarium,

guest speakers' meals, etc.,

*\$10.00 per attendee for gift bags

*Kukui nut leis, shells, or similar for attendees; up to \$5 per attendee

*Hors d'oeuvres and other edible food items; up to \$75 per entrée platter

As deadline of January 18, 2018, was given for Board reply.

EBA Borja to plainly request Hawaii a total expense of what they want from us. BC Jugo noted this would be individual contributions from Board Members.

Gift bag items received from the Guam Visitors Bureau were received by EBA Borja. PM Villanueva will look into the matter of assistance and will advise the Board.

BM Provideo noted her concern in regards to gift bags. With the NCARB Regional Meetings (Architect) gift bags are not given. Why are we pursuing this? Sec. & Treas. Cristi noted the NCEES (Engineering) Board Meetings they were given one at every board meeting. Sec. & Treas. Cristi noted it is not required. BM Provideo feels it should not be a burden. EBA Borja is to confirm with Hawaii on a suggested dollar amount.

BC Jugo wants to see travel arrangement further developed by the next board meeting. EBA Borja concurred.

At 5:02pm AAG Keeler was excused from the meeting.

7.A Election of New Board Officers

VC Ruth nominated BM Jugo to the position of Board Chair, Seconded by BM Santos and unanimously passed.

BM Santos nominated BM Cristi to the position of Vice Chair, Seconded by BM Jugo. Motioned passed 6/7. (BM Cristi did not vote)

BM Santos nominated PM Villanueva as Secretary/Treasurer. BM Jugo noted his personal position not to elect BM Villanueva so as not to have any conflict of interest be placed on the Board as the Secretarial & Treasurer duties co-sign documents, chairing board meeting during the absence of the Chair; noting, "it is nothing personal."

BM Cristi withdrawal as Vice-Chair. BM Cristi prefers to serve again as Secretary/Treasurer.

BM Ruth stated he really would like to resign from the Board and have another architect take over in this position, but is just hanging on until the end of the term. BM Provido noted worst case there would be a vacancy, but still in compliance with the Law. BM Jugo stated if BM Ruth was replaced by the new Governor; so, does the new position to the Board.

BM Santos nominated BM Ruth as Vice-Chair, BM Jugo nominated BM Christi to be Sec. & Treas., Seconded by BM Villanueva for Sec. & Treas. and DPW Director Leon Guerrero Seconded for BM Ruth as Vice Chair. Motioned passed 7/7

Election of New Board Officers for CY2018 officially closed and approved the following appointments effective immediately:

Board Chair – Gabriel A. Jugo, PE SE
Vice Chair – H. Mark Ruth, RA
Secretary & Treasurer – Maria Elizabeth V. Cristi, PE

Board members proceeded Meeting in their elected capacity.

8.A NCARB Regional Summit on March 8-10, 2018 in Wichita, KS; NCARB Funding up to Four:

Two Funded Delegates, one Public Member, one Member Board Executive.

BM Villanueva noted he looked up the agenda in this particular meeting and it had a lot of things our Board Investigator can learn from. BI Isaac has been with the Board for three years and can learn a lot from these meetings. EBA Borja is to see if this is possible.

8.C NCARB Annual Meeting on June 28-30, 2018 in Detroit, MI: NCARB funding up to Four:

Two Funded Delegates, one Public Member, one Member Board Executive. A decision on attendance was tabled for another meeting.

8.D NCEES Annual Meeting on August 15-18, 2018 in Scottsdale, AZ: NCEES funding up to Three.

A decision on attendance was tabled for another meeting.

8.E PEALS FY2018 Proposed Board Meeting Schedule

EBA Borja requested Board approval to move the proposed meeting from March 20, 2018, to March 27, 2018. EBA Borja returns from the NCARB Regional Summit on March 8-10, 2018 in Wichita, KS and it would not allow him ample time to submit the agenda for March 20, 2018. It being holy week, the Board did not allow for a change in date.

EBA Borja requested Board approval to move proposed meeting from May 29, 2018, to May 31, 2018, because of the Memorial Day Holiday. Board approved.

All other dates remain the same.

8.F NCEES PE exam Conversion Schedule to CBT.

Board is advised.

9. Public Comment

There were no public comments given at this meeting.

10. DPW Permit & DLM Survey Map Review

BC Jugo noted no BPI listing was provided at this meeting. EBA Borja is to email board members on the current listing as soon as available for their review.

DLM Survey Map Review. No comments were made.

11. Adjournment

It was moved by VC Ruth and seconded by BC Jugo, and unanimously carried by all to adjourn the meeting.

/mnv

(A)Folder/#78

Approved by:


Gabriel A. Jugo, PE SE Board

3/2/2018
Date


Maria Elizabeth V. Cristi, PE,
Board Secretary/Treasurer

03.15.18
Date

() Minutes approved as is.

(X) Minutes approved with changes; see minutes 2/20/2018